

CALL FOR APPLICATIONS

SCHOLARSHIPS OF THE ITALIAN GOVERNMENT FOR FOREIGN CITIZENS AND ITALIAN CITIZENS LIVING ABROAD

ACADEMIC YEAR 2017-2018

APPLICANT GUIDELINES

I. Relinquishing or interrupting the Scholarship, or returning to the country of origin before the end of the Scholarship.

- If the Scholarship holder relinquishes the Scholarship before its starting date, he/she shall immediately send a signed letter to the relevant Italian Diplomatic Mission stating the reasons for his/her relinquishment.
- If he/she relinquishes the Scholarship after its starting date, he/she shall send a signed letter to the relevant Italian Diplomatic Mission and to the contact point of DGSP – Office VII of MAECI, whose address can be found at the following address:

http://www.esteri.it/mae/resource/doc/2016/09/lista_referentipaese_per_le_borse_di_studio.pdf

stating the reasons for his/her relinquishment.

II. Obligations to be fulfilled by the Scholarship holder

The Scholarship holder shall sign a letter of commitment sent by the relevant Diplomatic Mission.

Before arriving in Italy, the Scholarship holder shall obtain the following documents:

- letter awarding the Scholarship, issued by the Italian Diplomatic Mission in his/her country of origin;
- Letter of pre-enrolment in the Italian institution chosen, issued by the Italian Diplomatic Mission in his/her country of origin.

The Scholarship holder coming **from non-EU countries** shall also:

- have a study visa for Italy issued by the relevant Italian Diplomatic Mission in his/her country of origin . The visa shall be valid for the entire duration of the Scholarship;
- apply for a stay permit for study reasons within 8 working days following his/her arrival in Italy. The permit shall be issued by the local police office (Questura) upon presentation of the following documents:

- a) Passport
- b) Entry visa for Italy
- c) Letter awarding the Scholarship, issued by the Italian Diplomatic Mission in his/her country of origin;
- d) Letter of pre-enrolment in the Italian institution chosen, issued by the Italian Diplomatic Mission in his/her country of origin.

The Scholarship holder enrolled in a University which has not reached an agreement with MAECI shall receive the scholarship monthly allowance from MAECI.

The Scholarship shall be paid after enrolling in the institution chosen, according to the necessary administrative time schedule and deadlines.

For the payment of the Scholarship, which shall take place on a quarterly basis, the Scholarship holder shall:

- open a bank or post office account in Italy in his/her own name. The account may also be a joint account with other individuals;
- fill in the appropriate section of the *Profilo del borsista* on the website "borse on line" (accessible with the username and password used during the application process);
- send the following documents by e-mail to the MAECI contact point within 14 days since the start of the Scholarship:
 - ***Dichiarazione sostitutiva di certificato di stato di studente***, with date and full signature, by using the standard form which can be found on the MAECI website

http://www.esteri.it/mae/it/ministero/servizi/stranieri/opportunita/borsestudio_stranieri.html);

- **Photocopy of the passport with date and full signature.**

The Scholarship holder enrolled in a University which has reached an agreement with MAECI (see art. 10 of the Call for Applications) shall contact the Secretariat of the University in which he/she is enrolled to acquire the necessary information for being paid the Scholarship. The payment shall be made directly by the University.

III. Duties of the Scholarship holder

The Scholarship holder shall attend the lessons and take the exams of the course in which he/she is enrolled.

The Scholarships holder shall submit the required documents as specified in the Guidelines.

Contact details:

Ministero degli Affari Esteri e della Cooperazione Internazionale (MAECI)
DGSP-Ufficio VII

Piazzale della Farnesina, 1 - 00135 Roma
e-mail: dgsp7@esteri.it; loredana.lorenzo@esteri.it

The list of contact points by country of origin can be found on the website of the Ministry for Foreign Affairs and International Cooperation:

http://www.esteri.it/mae/resource/doc/2016/09/lista_referentipaese_per_le_borse_di_studio.pdf